Giving gifts of Securities (Stocks, Bonds, Mutual Fund Units) or Cash by Wire Transfer

Thank you for considering a gift of securities to Sojourners. It is helpful for us to know when to expect your transfer. Please contact Anthonia Emordi in advance by calling 202-328-8842 or emailing aemordi@sojo.net.

For information or recommendations on giving gifts of securities, please reach out to your stockbroker or investment adviser.

INSTRUCTIONS FOR GIVING SECURITIES: Sojourners’ broker is Towson Partners of Janney Montgomery Scott, LLP. Please instruct your broker to transfer your securities (or cash) electronically via DTC, the Depository Trust Company program.

Account Name: Sojourners
Account Number: 7792-3866
DTC code: 0374
Tax ID: 23-7380554

Broker: Paul Tomick
Contact: Margie Sparr; email: msparr@janney.com; phone: (800) 818-8445
Address: Towson Partners of Janney Montgomery Scott
409 Washington Ave., Suite 815, Towson, MD 21204

INSTRUCTIONS FOR WIRE TRANSFERS:
The National Capital Bank of Washington
316 Pennsylvania Ave. SE, Washington, DC 20003
ABA/Routing #054 0-0005-6
Customer/Beneficiary Name: SOJOURNERS
Address: 408 C St. NE, Washington, DC 20002
NCB Eight-digit Account No. or Loan No.: 1010 7697
Purpose of Wire Transfer: Payment

For international wire transfers, since we are not a member of the SWIFZ System, please have the Originating Financial Institution (Originating Bank) send the wire transfer through its correspondent bank in the United States, instructing the correspondent bank to route the wire transfer through the FED system using the instructions given above.
Sample Letter to Your Broker

Date

[Insert the name and address of your broker]

Re: Request for Direct Charitable Contribution from account number [insert number]

Dear [insert your broker’s name]:

Please accept this letter as my request to make a direct charitable contribution to Sojourners (EIN 23-7380554) from my account number: [insert number]

Please transfer [insert dollar amount or number of shares, and name of stock] to:
Towson Partners of Janney Montgomery Scott
DTC Account No. 0374
Attention: Paul Tomick
409 Washington Ave., Suite 815
Towson, MD 21204
Phone: (800) 818-8445

The shares are to be placed in the account of:
Sojourners
408 C St. NE
Washington, DC 20002
Acct #7792-3866
EIN #23-7380554

In your transmittal to Sojourners, please state my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal.

If you have any questions or concerns regarding this request, I can be reached at [insert phone number and/or email address]. Thank you for your attention to and assistance with this request.

Sincerely,

Insert your name
cc: Sojourners